

NATIONAL GUARD ASSISTANT PROGRAM (NGAP)

POSITION DESCRIPTION

1. Position Title: Air National Guard Assistant to the Chief Nurse of the Air Force (HQ USAF/SGN)	2. Auth Grade: 07	3. Effective Date: 1 Sep 01
4. Headquarters: HQ USAF 5. Reporting Senior:	7. Telephone Commercial: DSN : Secure no./type system: IVSN: Data Fax: Secure Fax:	
6. Duty Location: Washington DC Mail:		

Position Description:

Duties:

Assists the Chief Nurse of the Air Force in plans, policies, and standards as they relate to Air National Guard assigned nurses

Provides professional advice for the training and personnel utilization in peacetime and wartime

Assumes responsibilities as directed by the Chief Nurse of the Air Force to include advising in the establishment and coordination of all major policies related to the integration of Air National Guard members upon mobilization

Provides staff and professional guidance on plans, personnel standards, facilities, and equipment in time of war

Serve as liaison between military and civilian professional nursing agencies

9. Special Qualifications/Requirements/Restrictions:

Registered nurse with a minimum of a master's degree in nursing and preferably a doctoral degree

Concentration on Total Force policy implementation stresses USAF reserve component medical force readiness through appropriate peacetime training and wartime mission knowledge and understanding

Extensive background in professional practice, military requirements, and executive management is essential

Broad knowledge of active duty and Air National Guard programs

Knowledge of research methodology is required

Stature in community should be such as to enhance capability to represent the Air Force at the highest civilian levels

Security Clearance: Top Secret

This position is M-Day/drill status only

Must have a minimum of 17 years satisfactory service

Must be able to complete a minimum 3 years in the assignment before mandatory removal date/mandatory separation date (MRD/MSD)(Continued)

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9. Continued

Completion of senior service school required

Must be Federally recognized in the authorized grade (line), hold a Certificate of Eligibility for the authorized grade (line), pending Senate confirmation in the authorized grade, or be eligible to meet the General Officer Federal Recognition Board following selection